

Museum Pass Policy North Castle Public Library

The North Castle Public Library offers a variety of museum passes for its cardholders. Museum passes are made possible by the fundraising efforts and generosity of the Friends of the North Castle Public Library.

- Museum passes may be borrowed by North Castle Public Library cardholders (over 18) in good standing.
- Museum passes may be reserved online or by calling the North Castle Public Library.
- One museum pass at a time may be borrowed per library card.
- Museum passes are available for a three (3) day lending period (unless otherwise noted by library staff).
- No more than three (3) reservations can be made in a fourteen (14) day period.
- Reserved museum passes may be picked-up at the Reference Desk up to a day before the reservation date. Please bring your confirmation sheet or library card in order to pick up your reserved museum pass.
- Museum passes must be returned to the Library Reference Desk. Do not place museum passes in the Library book drop.
- There is a late fee of \$10 per day, up to the full cost of the museum pass, which will be assessed. Exceptions are for Library holidays or closures due to unforeseen circumstances.
- Replacement cost for a lost museum pass is the full cost of the pass(es) or the replacement cost established by the museum.
- Museum passes cannot be renewed.
- Additional policies may be defined by the individual museum.

It is the responsibility of the borrower to confirm hours of operation, parking fees, policies, etc., with the individual museum.

Adopted January 9, 2023